

Financial statements

Kids Care Oncology Central West Ontario (o/a Ronald McDonald House Charities Hamilton)

For the 6 month period ending December 31, 2016

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Independent auditor's report

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To the Board of Directors of Kids Care Oncology Central West Ontario

We have audited the accompanying financial statements of Kids Care Oncology Central West Ontario (o/a Ronald McDonald House Hamilton), which comprise the balance sheet as at December 31, 2016, and the statements of revenue, expenses and fund balances and cash flows for the six month period ending December 31, 2016, and a summary of significant accounting policies and other explanatory information.

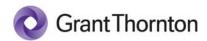
Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2016, and the results of its operations and its cash flows for the six month period then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Hamilton, Canada April 27, 2017 Chartered Professional Accountants Licensed Public Accountants

Grant Thornton LLP

For the 6

For the 12

Balance Sheet

			De		onths ended per 31, 2016	months ended June 30, 2016
Assets	Operating Fund	_	Restricted Fund	_	<u>Total</u>	Total
Current Cash and cash equivalents of Accounts receivable Inventory Investments (Note 3) Prepaid expenses	\$ 219,250 122,257 11,876 - 619 354,002	\$	721,115 62,641 783,756	\$	219,250 122,257 11,876 721,115 63,260 1,137,758	\$ 121,822 248,059 9,333 719,931 44,392 1,143,537
Capital assets (Note 4)	12,545,890 \$ 12,899,892	\$_	- 783,756		12,545,890 13,683,648	12,721,691 \$ 13,865,228
Liabilities Current Accounts payable and accrued liabilities Deferred revenue Current portion of capital lease (Note 14)	\$ 116,827 22,000 <u>9,835</u> 148,662	\$	- - -	\$	116,827 22,000 <u>9,835</u> 148,662	\$ 108,373 72,685 5,955 187,013
Capital lease obligation (Note 14) 26,942		-		26,942	8,045
Deferred contributions (Note 5)	11,143,662 11,319,266	_	<u>-</u>		11,143,662 11,319,266	_11,261,701 _11,456,759
Fund balances Externally restricted (Note 7) Internally restricted (Note 8) Operating (Note 9)	1,580,626 1,580,626 \$12,899,892	_ _ \$	200,947 582,809 - 783,756 783,756	<u>-</u> -	200,947 582,809 1,580,626 2,364,382 13,683,648	115,577 577,849 1,714,043 2,408,469 \$ 13,865,228
Commitments and contingency Credit facilities (Note 13)		Ψ_	700,700	*_	13,003,040	13,003,220
On behalf of the Board						
	Direc	tor				Director

Statement of Revenue, Expenses and Fund Balances

For the 6 For the 12 months ended December 31, 2016 For the 12 months ended June 30, 2016

			Dec	CIIIK	Jei 31, 2010	Ju	116 30, 2010
	Operating		Restricted				
	Fund		Fund		Total		Total
Revenue	T GITG	_	<u>r unu</u>	_	1000	_	<u> </u>
Fundraising \$	627,316	\$	505	\$	627,821	\$	1,102,060
Special events	150,372	•	-	•	150,372	•	382,458
RMHC funding	101,909		_		101,909		268,093
Donations in-kind	97,256		_		97,256		257,438
Other grants	- ,		93,000		93,000		70,000
Room rental	61,348		9,360		70,708		162,693
Investment income (Note 10)	7,933		, -		7,933		32,591
` ,	1,046,134		102,865	_	1,148,999		2,275,333
Expenses							
Wages and benefits	596,419		-		596,419		1,068,927
Supplies in-kind	97,256		-		97,256		257,438
Utilities	73,299		-		73,299		136,227
Special events	66,928		-		66,928		200,676
Culinary kitchen expenses	48,212		1,498		49,710		113,300
House maintenance and	05.005				05.005		70.000
supplies	35,385		-		35,385		70,238
Technology support	33,274		-		33,274		51,381
Family relations	15,153		16,202		31,356		31,973
House security	23,943		-		23,943		35,409
Professional fees	18,963		-		18,963		23,357
Donor and volunteer recognition	16,688		-		16,688		9,289
Meetings and conferences	16,142		-		16,142		19,708
Fundraising	14,761		40.005		14,761		30,833
Family room	703		12,385		13,088		2,362
Telephone	8,795		-		8,795		15,564
Office supplies and postage	6,600		-		6,600		18,150
Communications	6,026		-		6,026		10,804
Interest and bank charges	4,833 1,905		-		4,833		32,764 5,677
Insurance	1,085,285	-	30,085	-	1,90 <u>5</u> 1,115,370	_	2,134,077
-	1,000,200	_	30,003	-	1,113,370	_	2,134,077
Excess (deficiency) of revenue over							
expenses from operations	(39,151)	_	72,780	_	33,629	_	141,256
Capital items							
Amortization	219,475		-		219,475		439,102
Amortization of							
deferred contributions	(141,971)		-		(141,971)		(290,673)
Loss on disposal of							
capital assets	212	_		_	212	_	
(D-f-:)	77,716	_		-	<u>77,716</u>	-	148,429
(Deficiency) excess of revenue over	(116.067)		70 700		(44.007)		(7.472)
expenses for the year	(116,867)		72,780		(44,087)		(7,173)
Fund balances - beginning of year	1,715,043		693,426		2,408,469		2,415,642
Interfund transfers (Note 11)	(17,550)	_	17,550	-	<u>-</u>	_	
Fund balances - end of year \$	1,580,626	\$_	783,756	\$.	2,364,382	\$_	2,408,469

Statement of Cash Flows

		For the 6 nths ended er 31, 2016	led months ende	
Increase (decrease) in cash and cash equivalents				
Operating Deficiency of revenue over expenses Adjustments for non-cash items	\$	(44,087)	\$	(7,173)
Amortization of capital assets Amortization of deferred contributions Loss of disposal on capital lease		219,475 (141,971) 5,721		439,102 (290,673)
Loss on disposal of assets Net change in fair value of investments	_	212 6,401 45,751	-	19,420 160,676
Changes in non-cash working capital (Note 12)	<u>-</u>	62,160 107,911	-	(60,788) 99,888
Investing Purchase of capital assets Purchase of investments Proceeds on disposal of investments Increase in capital lease obligation	<u>-</u>	(49,607) (727,516) 719,931 <u>22,777</u> (34,415)	-	(21,730) (739,351) 1,307,124 2,673 548,716
Financing Proceeds from deferred contributions Short-term bank advances	<u>-</u>	23,932	-	135,938 (662,720) (526,782)
Increase in cash and cash equivalents		97,428		121,822
Cash and cash equivalents – beginning of year	_	121,822	=	
Cash and cash equivalents – end of year	\$_	219,250	\$.	121,822

Notes to the Financial Statements

For the six month period ending December 31, 2016

1. Nature of operations

Kids Care Oncology Central West Ontario (o/a Ronald McDonald House Charities Hamilton) (the House, or organization) is a non-profit organization operating as a registered charity within the meaning assigned in Section 149 of the Canadian Income Tax Act. Under the provisions of the Canadian Income Tax Act and the Ontario Corporations Tax Act the organization is exempt from federal and provincial income taxes.

The mission of the organization is to provide a warm, compassionate and safe "home away from home" for families of seriously ill children who are receiving treatment at local children's hospitals.

As a requirement put in place by Ronald McDonald House Charities Global, all related organizations must have a fiscal year ending December 31st. The organization has made this change in year-end effective for December 31, 2016.

2. Significant accounting policies

The organization follows Canadian accounting standards for not-for-profit organizations (ASNPO) in preparing its financial statements. The significant accounting policies used are as follows:

Fund accounting

The organization has the following funds:

Operating fund

The revenue and expenses related to the collection of donations and fund raising activities as well as the expansion project are reported in the Operating fund. Investment income earned on the internally restricted position of the Restricted funds is reported in the Operating fund.

Restricted funds

The Restricted funds report amounts for which the use is restricted by the donors and related investment income on the fund balance.

Revenue recognition

The organization follows the restricted fund method of accounting for contributions.

Revenue and expenses, with the exception of grants, are recorded on the accrual basis. These contributions (including fundraising and special events) are recognized as revenue when received or receivable, when the amounts to be received can be estimated and collection is reasonably assured. Unrestricted grants and restricted grants that are not for the purchase of capital assets are recorded as received.

Restricted contributions and grants for the purchase of capital assets are deferred and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets.

Pledges are not recognized as revenue until received in cash or as an in-kind donation.

Notes to the Financial Statements

For the six month period ending December 31, 2016

2. Significant accounting policies (continued)

Unrealized gains and losses on held-for-trading financial assets are included in investment income and recognized as revenue in the statement of revenue, expenses and fund balances.

Donated materials and services

The organization records the fair value of any donated materials and services which they would normally have incurred as an operating expense with the exception of volunteer time. The fair value is determined based on arm's length market values. The organization has approximately 350 volunteers who contribute their time each year. The value of these services is not recognized in the financial statements.

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and on deposit with banks and investments in money market instruments with an initial maturity of three months or less.

Financial instruments

Measurement

The organization initially measures its financial assets and liabilities at fair value.

The organization subsequently measures its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are subsequently measured at fair value. Changes in fair value are recognized in the statement of revenue, expenses and fund balances.

Financial assets and liabilities measured at amortized cost include cash and cash equivalents, accounts receivable, and accounts payable and accrued liabilities. Financial assets and liabilities measured at fair value include investments.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. Previously recognized impairment losses are reversed to the extent of the improvement provided the asset is not carried at an amount, at the date of the reversal, greater than the amount that would have been the carrying amount had no impairment loss been recognized previously. The amounts of any write-downs or reversals are recognized in the statement of revenue, expenses and fund balances.

Notes to the Financial Statements

For the six month period ending December 31, 2016

2. Significant accounting policies (continued)

Capital assets

Capital assets are recorded at cost less accumulated amortization. Capital assets are amortized to estimated residual values at the following annual rates over the estimated useful lives of the related assets:

Building	40 years	straight line
Furniture and fixtures	10% - 20%	declining balance
Grease interceptor	30%	declining balance
Computer hardware	30% - 45%	declining balance
Computer software	20% - 30%	declining balance
Office equipment	30%	declining balance
Photo booth	30%	declining balance
Serenity garden	15 years	straight line
Sign	10%	straight line
Water heater	30%	declining balance

The estimated useful lives of assets are reviewed by management and adjusted if necessary.

The organization tests capital assets for impairment whenever events or changes in circumstances indicate that its carrying amount may not be recoverable. An impairment loss is recognized when the carrying amount of the asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. The impairment loss is measured as the amount by which the carrying amount of the long-lived asset exceeds its fair value.

Interest related to the period of development is capitalized as part of the cost of the building project. Capitalization of interest ceases when the asset is completed and is put into use.

Management estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Items subject to significant management estimates include estimated useful lives of capital assets.

3. Investments			mon	For the 12 ths ended e 30, 2016
Fixed income instruments Equities Cash equivalents	15	18,265 51,391 51,459	\$	527,122 137,922 54,887
	\$ <u>72</u>	21,115	\$_	719,931

Notes to the Financial Statements

For the six month period ending December 31, 2016

4. Capital asset

For the 6 For the 12 months ended December 31, 2016 June 30, 2016

	Cost	Accumulated Amortization	Net <u>Book Value</u>	Net <u>Book Value</u>
Land	\$ 9,181	\$ -	\$ 9,181	\$ 9,181
Building	14,589,061	2,611,901	11,977,160	12,159,477
Computer hardware	82,787	61,207	21,581	9,712
Computer software	46,586	30,173	16,413	18,255
Furniture and fixtures	460,759	205,017	255,742	269,201
Grease interceptor	12,681	1,903	10,778	-
Office equipment	115,271	80,535	34,736	27,092
Photo booth	13,788	6,815	6,973	8,232
Serenity garden	238,011	32,823	205,188	213,154
Sign	8,154	5,686	2,468	501
Water heater	8,101	2,430	<u>5,671</u>	6,886
	\$ 15,584,380	\$ 3,038,490	\$ 12,545,890	\$ 12,721,691

5. Deferred contributions

Deferred contributions represent the unamortized amounts of restricted grants and net donations received for the expansion of the house and grounds. The balance is comprised of \$10,930,912 (for the 12 months ended June 30, 2016 – \$11,045,345) of deferred contributions in relation to the expansion of the house and \$212,750 (for the 12 months ended June 30, 2016 - \$216,356) of deferred contributions in relation to Serenity Garden, which is on the house grounds. Changes during the year are as follows:

Deferred contributions - building:

	For the 6 months ended <u>December 31, 2016</u>	
Balance – beginning of year Add: Net donations received Less: amortization of deferred capital contributions	\$ 11,045,345 23,932 <u>(138,365)</u>	\$11,196,619 131,938 (283,212)
Balance – end of year	\$ <u>10,930,912</u>	\$ 11,045,345

Notes to the Financial Statements

For the six month period ending December 31, 2016

5. Deferred contributions (continued)

Deferred contributions – serenity garden:

		For the 6 ths ended r 31, 2016	mon	
Balance – beginning of year Add: Net donations received Less: amortization of deferred capital contributions	\$ _	216,356 - (3,606)	\$	219,817 4,000 (7,461)
Balance – end of year	\$_	212,750	\$_	216,356
Total deferred contributions – end of year	\$ <u>1</u>	1,143,662	\$ <u>1</u>	1,261,701

6. Commitments and contingency

The organization has the following annual commitments with respect to rental of equipment, maintenance contracts, and employee contracts:

Fiscal year ending December 31, 2017

\$ 28,000

7. Externally restricted funds

Major categories of fund balances with externally imposed restrictions are as follows:

	For the 6 months ended			
	Decembe	er 31, 2016	June	30, 2016
Our Special Friend Jean's Benevolent Fund Lloyd Kirkpatrick Memorial	\$	33,710	\$	34,170
Outstanding Student Volunteer Award Fund		247		246
Kelsey Nights of Comfort Fund		2,437		549
The Grocery Foundation Fund		4,130		4,176
Room Rental Fund		1,147		171
Meals that Heal (MTH) Dairy Fund		1,992		3,818
ArcelorMittal Dofasco Fund		133,207		71,455
E.V.A Children's Foundation Fund		872		916
RMH RBC Family Wellness Fund		23,129		-
Courage Capes	-	76	_	76
	\$_	200,947	\$_	115,577

Notes to the Financial Statements

For the six month period ending December 31, 2016

7. Externally restricted funds (continued)

Our Special Friend Jean's Benevolent Fund was established to subsidize accommodation costs for bereaved families while staying at the House. The annual Lloyd Kirkpatrick Memorial Outstanding Student Volunteer Award was established to recognize the volunteer contribution to Ronald McDonald House of an individual who is continuing in his or her studies at the postsecondary level. The Kelsey Nights of Comfort Fund and the Room Rental Fund were established to cover accommodation costs for families who cannot afford to pay any fees while staying at the House. The Courage Cape Program provides complimentary 'superhero' capes to the many little heroes of Ronald McDonald House Charities Hamilton and Ronald McDonald Family Room Hamilton. These handmade capes are sewn by volunteers and offered to both RMHCH patients and their siblings.

The Grocery Foundation Fund is to be used for providing groceries to the house from Metro Supermarkets. The MTH Dairy Fund was established to provide only dairy products to the house. The Arcelor Mittal Dofasco (AMD) Fund was established for this funding to be used for renovations of the Family Room at McMaster Children's Hospital. E.V.A Children's Foundation Fund was established to subsidize accommodation costs for bereaved families that are coming from the Waterloo/Kitchener area. The RBC Wellness Grant is to be used to develop and implement family-centered activities designed to support the physical and/or emotional well-being of those staying at RMHC Hamilton and to provide mental-health related resources within the community that families can access when/if needed.

8. Internally restricted funds		
•	For the 6	
	months ended	months ended
	December 31, 2016	June 30, 2016
Property Replacement Reserve Fund Stabilization Fund	\$ 339,809 	\$ 334,849 243,000
	\$ 582,809	\$ 577,849

At the direction of the Board of Directors, Reserve Advisors Inc. conducted a Property Replacement Reserve Study of the Ronald McDonald House Charities Hamilton. The purpose of the study was to establish a yearly reserve contribution necessary to meet future expenses for major replacements or repairs of the property components. In accordance with the recommendations, the Board established an initial reserve of \$100,000 by a transfer of funds from unrestricted funds effective January 1, 2002 and will transfer \$80,000 per year, thereafter, to 2022. As a result of the house expansion, a revaluation of the reserve fund requirements is being undertaken. For the 6 months ended December 31, 2016, the Board has elected to forego the \$80,000 transfer.

The Stabilization Fund was established by the Board of Directors to ensure continuing House operations due to unforeseeable events.

Notes to the Financial Statements

For the six month period ending December 31, 2016

9. Operating fund balance

or operating rana balance		
Components of the operating fund balance are as follow	For the 6 months ended December 31, 2016	
Net assets invested in capital assets Capital assets Deferred contributions	\$ 12,545,890 <u>(11,143,662</u>)	
Invested in capital assets	1,402,228	1,459,990
Unrestricted fund balance	<u>178,398</u>	255,053
Operating fund balance	\$ <u>1,580,626</u>	\$ 1,715,043
10. Investment income Investment income consists of the following:	For the 6 months ended <u>December 31, 2016</u>	June 30, 2016
Interest and dividends Net change in fair value of investments	\$ 14,334 <u>(6,401</u>)	\$ 52,011 (19,420)
	\$	\$ 32,591
11. Interfund transfers - fund balance continuity		
Transfers to (from) funds consist of the following:		
	Operating Fund	Restricted Funds
Allocation of interest to internally restricted fund	\$ <u>17,550</u>	\$ (17,550)

Notes to the Financial Statements

For the six month period ending December 31, 2016

12. Changes in non-cash working capital

12. Changes in hon-cash working capital				
	For the 6 months ended			For the 12
	December	r 31, 2016	<u>Jun</u>	e 30, 2016
Accounts receivable	\$	125,802	\$	(104,852)
Prepaid expenses	•	(18,868)	·	(22,181)
Inventory		(2,543)		15,459
Accounts payable and accrued liabilities		8,454		1,293
Deferred revenue	_	(50,68 <u>5</u>)	_	49,493
	\$_	62,160	\$_	(60,788)
	_		_	

13. Credit facilities

The organization has secured a demand operating credit facility to a maximum amount of \$500,000 bearing interest at prime plus 0.5% of which \$nil (for the 12 months ended June 30, 2016 - \$nil) was outstanding at year end. This facility is secured by a general security agreement over all assets of the organization.

14. Obligation under capital lease- debt

The organization has the following future minimum capital lease payments with respect to equipment:

Fiscal years ending December 31,	2017	\$	9,835
	2018		10,124
	2019		7,191
	2020		5,053
	Subsequent and thereafter	_	4,574
			36,777
	Less current portion	_	9,835
	Total long-term obligation	\$_	26,942

Interest charges to the accounts of the organization on the above during the year amounts to \$382 (for the 12 months ended June 30, 2016 - \$565).

Notes to the Financial Statements

For the six month period ending December 31, 2016

15. Other matters

On April 15, 1992, the organization and the Corporation of the City of Hamilton entered into an agreement of purchase and sale relating to the real estate located on the intersection of Main Street West and Cootes Drive in Hamilton. Under the terms of the agreement, the real estate with a value of approximately \$652,000 was purchased by the organization for \$2. The agreement requires that the organization transfer the land back to the City at cost should the organization cease to operate for charitable purposes. The agreement also restricts the organization's ability to sell the property.

On September 15, 2010, the organization and the Corporation of the City of Hamilton entered into an agreement of purchase and sale, relating to the real estate located behind the Ronald McDonald House Charities Hamilton. Under the terms of the agreement, the real estate, with a value of approximately \$400,000 was purchased by the organization for \$1. The agreement requires that the organization transfer the land back should the organization cease to operate for charitable purposes. The agreement also restricts the organization's ability to sell the property.

16. Subsequent events

As of March 1, 2017, Ronald McDonald House Charities Hamilton will be changing its name to Ronald McDonald House Charities South Central Ontario (RMHCSCO).